

Live Music Now: In-Person Performance in Schools COVID-19 Risk Assessment

To be used in conjunction with LMN General Risk Assessment and LMN Safeguarding Policy and procedures

Date: 24 September 2020

Activity: General delivery in schools, group sizes up to 20

Team Leader: Karen Irwin, Strategic Director for SEND

Other staff: LMN Branch Staff, LMN Musicians, School staff

Site and Environment	What are the hazards?	What are you already doing to control the risks?	Further mitigation measures	Who needs to carry out the action?
Prior to Visit	<p>Sickness</p> <p>Risks related to poor planning, lack of communication</p>	<p>Musicians should not travel to/deliver session if they suspect that they (or any of those they live with) may be coming down with Coronavirus symptoms: follow self-isolation procedures. Musicians to abide by LMN Covid Agreement and report any signs, symptoms or changes to isolation/quarantine status from time of booking to LMN Staff.</p> <p>LMN Staff liaise with school to understand what school's infection control and closure procedures are, complete a school specific Covid booking checklist and request the school's risk assessments for COVID-19 and for music delivery. This information is shared with musicians at the time of contracting.</p> <p>Musicians contact the school, ask about anything they do not understand, discuss plans, space and session requirements. Confirm arrangements in email with school, cc-ing LMN staff.</p>	<p>Follow LMN Musicians Agreement protocol.</p> <p>See Covid-19 Venue Booking Checklist.</p> <p>Identify specific contact at schools to maintain communication.</p> <p>Follow LMN Cancellation and Substitution Procedure as in Musicians' Contract and LMN Handbook.</p>	<p>LMN Musicians, LMN Mentors, LMN Staff, School staff</p>

		<p>Musicians maintain open communication with school to anticipate disruptions to the visit. Save journeys and unnecessary risks.</p>		
<p>Arrival at School</p>	<p>Transfer of Virus</p> <p>Congestion at entry and exit points</p>	<p>Follow government transport safety advice for public transport and car sharing.</p> <p>Wash hands prior to leaving previous location and arrival at school.</p> <p>Maintain 2m distance rule.</p> <p>Abide by school control measures.</p> <p>Follow one-way systems and venue procedures.</p> <p>Musicians to wear face coverings as required by the school and in line with government guidance.</p> <p>Follow procedures for signing into school, avoiding unnecessary waiting time by calling ahead where possible. Discuss arrival and finishing times to ensure you are not arriving at a busy time (e.g. school drop off time).</p> <p>Musicians to leave their instrument cases/equipment in a previously arranged safe space in the classroom or elsewhere</p>	<p>Musician must arrive with appropriate face coverings, hand sanitiser and wipes for their own equipment (as appropriate).</p>	<p>LMN Musicians & mentors</p>
<p>Performance/workshop session space</p>	<p>General venue non-compliance</p>	<p>Concerts carried out in a large space (eg. hall) where increased social distancing and good</p>	<p>Musicians complete on-site</p>	<p>LMN Musicians, LM Mentors, School Staff</p>

	<p>with Covid safety measures</p> <p>Lack of social distancing</p> <p>Lack of ventilation</p>	<p>ventilation is possible.</p> <p>Musicians complete on-site dynamic risk assessment on arrival. If the performance /workshop space does not meet requirements for social distancing and ventilation, explain this to the school. If no reasonable alternative is offered, musicians politely decline to lead session for the benefit of themselves and pupils and raise the issue with LMN staff immediately.</p> <p>Musicians work with school staff to control layout and ventilation in the performance/workshop space, but not at the expense of normal safeguarding or health and safety considerations: i.e. do not move heavy furniture.</p> <p>Musicians maintain 2m social distancing at all times, sitting/standing side by side where possible (especially in small group delivery)</p> <p>Windows and doors ideally remain open in teaching spaces.</p> <p>Musicians sneeze or cough into a tissue or the elbow. Tissues disposed of immediately & hands washed or sanitised.</p> <p>Musicians deliver their session outside if practical and weather permits.</p>	<p>dynamic risk assessment on arrival</p>	
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During sessions	<p>Sickness</p> <p>Inadequate Supervision of sessions</p> <p>Lack of social distancing.</p> <p>Medical emergencies</p>	<p>If a musician thinks that a child may be showing symptoms of Coronavirus, stop the session and report your concerns to a school staff member immediately.</p> <p>If a musician thinks that they or a member of their ensemble starts showing symptoms of Coronavirus, stop the session, report to a school staff member immediately and follow school staff sickness protocol.</p> <p>Ensure adequate school staff are present to supervise and support pupils at all times. Staff should actively support pupils, particularly those with complex needs, to maintain 2 metre social distance from musicians and their instruments.</p> <p>Musicians should stay in their performance area, maintaining social distance between themselves and pupils.</p> <p>If the supervision provided does not meet requirements for a Covid-safe performance, and no reasonable alternative is offered, musicians end session for the benefit of both themselves & pupils</p> <p>Medical emergencies should be dealt with by school staff.</p>	Musicians continue to follow the protocol in the on-site dynamic risk assessment.	LMN Musicians, School Staff
Managing Equipment	Transfer of virus through classroom	Musicians only use instruments and devices which can be easily sanitized.	School to provide sanitised classroom	LMN Musicians, School Staff

	<p>instruments, digital</p> <p>instruments and other assistive technology</p>	<p>Pupils don't share instruments, devices (eg iPads) or equipment (eg microphones) during sessions.</p> <p>LMN musicians may not assist pupils with instruments but should guide staff as required.</p> <p>Time allowed for staff to sanitise instruments and devices before and after sessions.</p> <p>Musicians bring own drinks, water bottles, etc.</p>	<p>instruments and devices and take responsibility for their safe management and sanitising during and after sessions.</p>	
Singing	<p>Aerosol transmission of virus through singing</p>	<p>Musicians adapt programs for reduced participatory singing during sessions as per guidance notes.</p> <p>Singing can continue with appropriate safety and mitigation in place. Musicians discuss and agree plans beforehand to incorporate singing in sessions.</p> <p>Singing should only take place where additional distancing between pupils and musicians as well as ventilation is possible.</p> <p>Steps should be taken to minimize the risk of loud singing or shouting, encouraging 'humming, quiet voices' etc.</p> <p>Pupils positioned side-by-side when singing (rather than face-to-face) whenever possible.</p>	<p>Musicians to plan for safe singing and staff to assist with implementing during session.</p>	<p>LMN Musicians, School staff</p>

Specific advice for wind and brass musicians	<p>Aerosol transmission of virus through wind/brass playing</p> <p>Virus transfer via Water keys</p>	<p>Wind and brass groups only perform in larger halls where additional distancing between pupils and musicians as well as ventilation is possible.</p> <p>Musicians empty water keys into paper towels and dispose of them carefully and securely at the end of session, sanitising/washing hands immediately afterwards.</p>	Musicians should provide paper towels for emptying water keys.	LMN Musicians, School Staff
Exiting school premises	Transfer of virus	Musicians wash hands thoroughly before leaving, preferably last thing done before signing out.		LMN Musicians
General Compliance	Lack of understanding of current Covid-guidance and LMN Covid-19 mitigation measures for in-person delivery	<p>Musicians were invited to webinar planning session to workshop new Covid-19 risk mitigation measures and encouraged to keep an open dialogue with Branch staff.</p> <p>LMN Staff review risk mitigation measures at weekly staff meeting or more frequently as needed.</p> <p>LMN Staff review all mitigation measures at point of booking with both venue and musicians, and enable both parties to continue open communication prior to and on the day of the event.</p> <p>LMN Branch Staff keep abreast of the latest Covid-19 developments in their specific area. LMN Strategic staff update all branch staff with the latest Covid-19 developments in their sector. LMN Operations staff maintain and update risk assessment and guidance paperwork as needed.</p> <p>LMN Staff circulate any updates to musicians and venues as appropriate via email, updated web pages and documents.</p>	Regular review and adherence to LMN Covid-Schools performance flow chart, LMN Musicians Covid agreement and On-site dynamic risk assessment	LMN Musicians, LMN Staff

<p>Ongoing and Invisible risks to Musicians</p>	<p>Musicians' mental health and wellbeing affected through anxiety about coronavirus</p>	<p>LMN staff and musicians talk openly about the possibility that they may be affected, review possible repercussions and tell them what to do to raise concerns or who to go to so they can talk things through.</p> <p>Musicians actively involved in completing risk assessments so they can help identify potential problems and identify solutions.</p> <p>Musicians updated on what is happening so they feel involved and reassured.</p> <p>Review alternatives to in-person performance if musician is unable or unwilling to assume the risks of in-person performance.</p>	<p>Share information and advice with musicians about mental health and wellbeing.</p>	<p>LMN Staff, LMN Musicians, LMN Mentors</p>	
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