

Table of Parochial Fees from 1 January 2020

Jul 2020

Page 1 Baptism Certificates, Marriages and Searches in Registers

<p>Extracted from the Parochial Fees Order 2019¹ made by the Sodor and Man Diocesan Board of Finance under section 4 of the Church Fees Measure (Isle of Man) 2014 and the Registration of Marriages (Fees) Regulations 2016² made by the Treasury under section 51(5) of the Marriage Act 1984. For legal purposes reference should be made to the Order and Regulations. There is a separate table for fees for funerals, burials, and monuments. For further information about fees refer to the <i>Guide to Church of England Parochial Fees</i> and Frequently Asked Questions which are available on the Church of England website.</p>		Fee payable to Diocesan Board of Finance (DBF)	Fee Payable to Parochial Church Council (PCC)	Total Fee Payable	Notes: A1. Certificates of Baptism The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms (and not a souvenir 'Certificate' bought commercially). The fees payable for a certified copy of the entry issued at any other time are those specified below under 'Searches in Church Registers'. Short certificates of baptism are not issued as the Baptismal Registers Measure 1961 does not extend to the Isle of Man. A2. Searches in Church Registers The search fee relates to a particular search where the approximate date of the baptism or marriage is known. A3. Costs and Expenses In the case of a marriage service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council. A4. Fee for Marriage Certificate The 'marriage certificate' is a certified copy of the entry in the marriage register, for which a fee of £11.00 is payable under the Registration of Marriages (Fees) Regulations 2016. <i>N.B. King William's College Chapel is not a 'church' (i.e. parish church or licensed chapel) for the purposes of the Measure or Order, so the statutory fees for a 'marriage service in church' are not payable. Please refer to the Bursar or the Archdeacon for details.</i> <i>Please see the Note on Local Charges ("Extras") on page 4 below.</i>
<p>Baptism Certificates Certificate issued at time of baptism. (See Note A1) N.B. under the Baptismal Fees Abolition Act 1872 no fee may be charged for a service of baptism.</p>		15.00	10.00	25.00	
<p>Marriages Publication of banns of marriage Certificate of banns issued at time of publication Marriage Service in church (See "Extras" below. For marriage certificate see Note A4) Certified copy of entry in marriage register at any time (see note A4) Service of Prayer and Dedication after a Civil Marriage, or Renewal of Marriage Vows</p>		— 11.00 195.00 11.00 50.00	— 11.00 230.00 — 50.00	— 22.00 425.00 11.00 100.00	
<p>Searches in Church Registers Searching registers of marriages for period before 1849, for each hour or part of an hour Searching registers of baptisms (including provision of one copy of any entry therein), for each hour or part of an hour Each additional copy of an entry in a register of baptisms</p>		15.00 15.00 15.00	10.00 10.00 10.00	25.00 25.00 25.00	
<p>Published by The Sodor and Man Diocesan Board of Finance, 21 Brighton Terrace, Douglas, Isle of Man, IM1 4AP</p>					

¹ SD 2019/0472

² SD 2016/0205

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Page 2 Funerals and Burials

Extracted from the Parochial Fees Order 2019 made by the Sodor and Man Diocesan Board of Finance under section 4 of the Church Fees Measure (Isle of Man) 2014. For legal purposes reference should be made to the Order itself. There is a separate table for fees for baptisms and marriage services.	DBF	Sexton	PCC	Total	Notes:
Funerals and Burials of Persons Aged 16 Years or Over (See Note B2(i))					B1. Definitions etc.
Service in Church					'Burial' includes the opening of a vault or grave, deposit in a vault or brick grave and the interment or deposit of cremated remains.
Funeral service in church, whether taking place before or after burial or cremation (See Note B4)	90.00	–	100.00	190.00	'Parish Burial Ground' includes a churchyard and any other burial ground maintained by the churchwardens of a parish (the 'burial authority') whether or not immediately adjoining a church; it also includes any area used for the interment of cremated remains within such a churchyard or burial ground, whether consecrated or not.
Burial of body in parish burial ground immediately preceding or following on from service in church (see note B1)	65.00	40.00	–	105.00	'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, flatstone, tomb, tombstone or other memorial of any kind.
Burial or other lawful disposal of cremated remains in parish burial ground immediately preceding or following on from service in church (see note B1)	15.00	40.00	–	55.00	'immediately preceding or following on from service in church' the day before, the day of, or the day after the service in church
Burial of body in civic cemetery immediately preceding or following on from service in church	65.00	–	–	65.00	'on separate occasion' means on a day other than the day before, the day of, or the day after the service in church.
Cremation immediately preceding or following on from service in church (see note B1)	62.50	–	–	62.50	Where "–" appears in the table no fee is payable to the body indicated.
Burial or other lawful disposal of cremated remains in parish burial ground on separate occasion (See note B1)	80.00	40.00	–	120.00	B2. Funerals & Burials
Burial of body, or burial or other lawful disposal of cremated remains, elsewhere than in parish burial ground on separate occasion (See note B1)	80.00	–	–	80.00	i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying before attaining the age of 16 years. Other fees due to the Diocesan Board of Finance may be waived only with written permission from the Archdeacon of Man on behalf of the Board. Fees due to the PCC may be waived only with the consent of the PCC
Memorial Service in Church	50.00	–	60.00	110.00	ii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Church Records Measure (Isle of Man) 2000.
No Service in Church					B3. Searches in Church Registers
Funeral service at crematorium, in cemetery chapel or at graveside	190.00	–	–	190.00	The search fee relates to a particular search where the approximate date of the burial is known.
Burial of body, or burial or other lawful disposal of cremated remains, in parish burial ground	80.00	40.00	–	120.00	B4. Costs and Expenses
Burial of body, or burial or other lawful disposal of cremated remains, elsewhere than in parish burial ground	80.00	–	–	80.00	In the case of a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council.
Certified copy of entry in register of burials issued at time of burial (See Note B2(ii))	15.00	–	10.00	25.00	<i>Please see the Note on Local Charges ("Extras") on page 4 below.</i>

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Page 3 Monuments in Parish Burial Grounds

Monuments in Parish Burial Grounds	DBF	Sexton	PCC	TOTAL
Permitted in accordance with rules, regulations or directions made by the Vicar General of the diocese, including those relating to a particular parish burial ground or part of a parish burial ground (but excluding a monument authorized by a private faculty, the fee for which is set by the Vicar General and levied by the Diocesan Registry).				
Small cross of wood	20.00	25.00	–	45.00
Any other monument	60.00	45.00	–	105.00
Additional inscription on existing monument	40.00	45.00	–	85.00
(N.B. the above fees include the approval of the original inscription by the incumbent)				

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Page 4 Fees for Marriage Licences and Visiting Ministers

Part 2

FEES FOR MARRIAGE LICENCES

Type of Licence	£
Bishop's special licence (<i>payable through the Diocesan Registry</i>)	275.00
Common licence	115.00

Part 3

FEES FOR VISITING CLERGY AND READERS with Permission to Officiate (P.T.O.)

cp. Parochial Fees (Isle of Man) Order 2020 (para. 6)

Service	£	Notes
Holy Communion with sermon and hymns on a Sunday or major festival in the Church of England lectionary	40.00	The Fees Order makes it clear under what circumstances these fees will be paid and by whom (DBF, PCC or Incumbent). N.B. this part of the Fees Order was amended for 2020, specifically 6(2)(b), which offers more support to clergy to take unbroken time off each week and at 6(6) which offers more support to Incumbents of multi-church benefices with multiple services.
Holy Communion in any other case	30.00	
Special service (e.g. All Age Praise)	37.00	
Morning Prayer or Evening Prayer (with or without Holy Communion)	37.00	
Holy Baptism (as separate service) (including not more than 2 pastoral visits)	55.00	
Marriage service (including not more than 4 pastoral visits) <i>OR</i>	One-half of the amount specified in Part 1 as payable to the DBF	
Funeral service, burial or cremation (including not more than 2 pastoral visits)		

A Note on PCC Charges

Local Charges for “Extras”

- The fees shown in this table do not include charges for heating, the services of a verger, music (e.g. organist, choir, buying sheet or recorded music), bells and flowers, which are fixed by the Parochial Church Council or the service provider (e.g. musicians or flower arrangers). The person officiating should discuss the statutory fees (and all others, see 4 below) with the family or those concerned and ensure that the person or persons paying the fees understand what they will be.
- In the case of a marriage service or a funeral service in church any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), the cost of the Parish Clerk, making the church available, cleaning and lighting are included in the fee prescribed as payable to the Parochial Church Council. For mileage costs: for weddings, the minister claims against the PCC, and this is included in the PCC fee – the couple pay no extra; for funerals the minister should claim the actual mileage directly from the Funeral Director in arrears.
- PCCs must spell out what a charge is for, this charge must be reasonable and specific to a service or “extra” delivered and may not include a general charge e.g. a “Facility Fee”.
- A Table of Local Charges should be produced and displayed alongside this Table of Fees. It is important that ministers and Parish Clerks ensure that the families understand and agree to pay these charges before the service concerned if they want the “extras” offered. A PCC may resolve that the local charges are to be paid for in advance of the wedding and may decline to provide the extras if the agreed local charges have not been paid for at the time of the service.
- People cannot be obliged to pay the statutory fees in advance; this would be a voluntary arrangement on their part and the person paying may properly decline to pay in advance.
- Reference may be made to the *Guide to the Parochial Fees of the Church of England* p. 8f. on “Extras” which can be found online. N.B. this Guide is based on English law and English fees which are different (and higher) but the general principles on “Extras” apply.