

## Timber Purchasing and Processing Policy

Robert Duncan Timber Products Ltd is committed to protecting the environment through the implementation and maintenance of its Timber Purchasing and Processing policy.

**The Timber Purchasing Policy contains the following aims:**

- To only purchase timber that has been harvested in compliance with the country of origin's laws and regulations.
- The company will not source any timber from
  - Species prohibited under Appendix I and II of the Convention on International - Trade in Endangered Species (CITES).
  - Illegally harvested or wood from genetically modified trees.
  - Uncertified high conservation value old growth forests.
  - Forest areas where traditional or civil rights are violated
- The company to actively promote the use of timber, which comes from, certified sources to customers and suppliers.
- When purchasing timber from certified sources the company will only purchase from suppliers who are registered to a recognised scheme, which is independently assessed by an accredited third party.
- The company shall maintain registration to The Forest Stewardship Councils Chain of Custody scheme and Programme for the Endorsement of Forest Certification schemes and ensure the requirements of both schemes are fully implemented within the company's management systems.
- The company will ensure information provided to interested parties relating to the source of timber is accurate and not misleading.
- The company will ensure that all employees associated with Timber Purchasing and Processing Policy are given the appropriate education and training in the FSC, PEFC and FPCC scheme requirements.
- Maintain timber off cuts and wastage to a minimum during the Processing of Material
- The Timber Purchasing and Processing Policy will be reviewed on an annual basis.
- The purchasing policy is publicly available from the company's offices in Felling.