



LG02 Lincoln House, 1-3 Brixton Road, London SW9 6DE  
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0845 862 7000

## **Application Form A – Exemptions 2014/2015**

NALP recognises a number of qualifications for exemption purposes. If you have completed a qualification listed in the Exemptions Table in the Guidance Document you should use this form to apply for exemption. Students who have achieved a Qualifying Law Degree (designated as qualifying by the SRA) must have done so within the last 7 years. Details of fees required are shown in the Exemptions table.

NALP operates an equality and diversity policy and welcomes applications on the basis of comparable qualifications from recognised institutions which satisfy the NALP criteria.

Please complete all sections of this application form and ensure you enclose the supporting documents required with your application. **Incomplete applications will be returned.**

### **1. Your contact details**

NALP Membership Number:

Title:

Surname:

Forenames:

Address:

Preferred daytime telephone number:

Email:

## 2. Details of your qualification

Qualification full title (as shown on your certificate):

Qualifications awarded by:

Date qualification awarded:

**3. Details of exemption applied for:** applications for exemption may be made from one or more units of the NALP professional qualifications. Please check the NALP Exemptions table to confirm which units to select in the tables below.

NALP Level 3 units – please select the Level 3 units from which you are applying for exemption:

UNIT No.	TITLE	SELECT
UNIT 30	Introduction to Law for Paralegals	
UNIT 31	Legal Ethics and Responsibilities for Paralegals	
UNIT 32	Wills and Succession for Paralegals	
UNIT 33	Civil Litigation for Paralegals	
UNIT 34	Criminal Litigation for Paralegals	
UNIT 35	Commercial Law for Paralegals	
UNIT 36	Conveyancing for Paralegals	
UNIT 37	Employment Law and Practice for Paralegals	
UNIT 38	Consumer Rights and Remedies for Paralegals	

NALP Level 4 Units – please select the Level 4 units from which you are applying for exemption:

UNIT No:	TITLE	SELECT
UNIT 1	Introduction	
UNIT 2	The Law of Contract	
UNIT 3	The Law of Tort	
UNIT 4	Criminal Law	
UNIT 5	Wills, Intestacy & Family Provision	
UNIT 6	Civil Litigation	
UNIT 7	Criminal Procedure	
UNIT 8	Matrimonial & Civil Partnership Law & Procedure	
UNIT 9	Conveyancing	
UNIT 10	Succession	

**4. Supporting documents required with this application:**

- **Certified Certificates**  
NALP will not accept original certificates. Please ensure that a copy of your certificate is appropriately **signed** and **certified** before submission. The person certifying your certificate must be a practicing or retired professional registered with the appropriate professional body, for example a Solicitor, Barrister, CILEx, Licensed Conveyancer.

**5. Payment details:**

Payment Method (please tick appropriate Box)

Personal Cheque

Employer's Cheque

BACS: NatWest Bank, Sort Code: 51-50-10, Account No: 66138183

Signed ..... Date .....

Print Name .....

**Please ensure that you have completed all sections of this application form, as incomplete applications will be returned.**

Please return your completed application form, enclosures and the appropriate fee to:

The Exemption Administrator  
National Association of Licensed Paralegals  
LG02 Lincoln House  
1 – 3 Brixton Road  
London SW9 6DE